



PERSATUAN PENERBIT BUKU MALAYSIA

MALAYSIAN BOOK PUBLISHERS ASSOCIATION

EXTRAORDINARY GENERAL MEETING

15 JANUARY 2008 (THURSDAY)
9 AM – 2 PM

IVORY ROOM 11, HOLIDAY VILLA SUBANG
SUBANG JAYA
SELANGOR DARUL EHSAN

CONTENTS PAGE

Membership Register	2
EGM Notice	6
EGM Agenda	7
MABOPA Proposed Revised Constitution	
MABOPA Current Constitution	

MALAYSIAN BOOK PUBLISHERS ASSOCIATION
MEMBERSHIP AS OF 1 JANUARY 2009

No	Member No	Company Name	Name	Phone	Fax
1	200503	Advantage Quest Sdn Bhd	Mr Peter Khong	603-78038096	603-78048340
2	200615	Al-Ameen Serve Holdings Sdn Bhd	Haji Che Mazlan Haji Saad	603-41434343	603-41491414
3	200807	Al-Hidayah Publications	Hj Kamaluddin Bin Hj Ibrahim	03-40420733	03-40444733
4	200209	Al-Hidayah Publishers	Hj Kamaluddin bin Hj Ibrahim	603-40420733	603-40444733
5	200002	Alpha Sigma Sdn Bhd	Mr Jeremy Thor Gim Lock	603-78041672	603-78041673
6	200417	Alpha World Publications Sdn Bhd	Mr Ng Kok Leong	603-61208223	603-61201223
7	200725	Andaman Publications Sdn Bhd	Mr Vincent Tiew	603-80233366	603-80237128
8	200808	Ar-Risalah Product Sdn Bhd	Fazrul Hasan bin Haji Kamaluddin	03-40420733	03-40444733
9	200611	Arah Pendidikan Sdn Bhd	En. Nazali Khalid	603-76529888	603-76529898
10	200703	Aras Mega (M) Sdn Bhd	En. Abd. Rahman. B. Abd. Karem	603-89258975	603-89258985
11	200712	Arif Illustrations & Publications Sdn Bhd	En Mohd Nor Razif Abd Wahab	603-6021 1558	603-6021 5640
12	200804	Art Square Creation Sdn Bhd	Mr Chris Yew Chen Han	03-60591637	03-90561634
13	199801	Arus Intelek Sdn Bhd	Puan Rashidan Hakkam	603-62011558	603-62018698
14	200711	Asia Galaxy Sdn Bhd	En Slatan Ahmad	603-7710 8770	603-7710 9770
15	198605	Associated Educational Dist. (M) S/B	Mr Steven Lee	606-2844786	606-2844697
16	200713	August Publishing Sdn Bhd	Miss Siong Mee Fen	603-5630 0168	603-5630 0168
17	200507	Awan Metro (M) Sdn Bhd	En Abu Hanipah bin Rukini	603-87235769	603-87245189
18	200606	Bakaprep Sdn Bhd	En. Azmarul Sa'adi Azman	03-78063046	03-78063045
19	200404	Beh-Er Publication Sdn Bhd	Ms Jennifer Ng	603-77816800	603-77834630
20	198105	Berita Publishing Sdn Bhd	En Hashim Md Isa	03-76208111	03-76208007
21	200303	Berlian Publications Sdn Bhd	En Noor Ali Bin Shahul Hameed	03-80600687	03-80607687
22	200724	Blue-T Publication Sdn Bhd	Haji Che Anuwar Ismail	03-41494119	03-41491117
23	200304	Bright Publications Sdn Bhd	Mr David Mak	03-56213817	03-56213861
24	200802	Buku Prima Sdn Bhd	Cik Sarah Ibrahim	03-55106636	03-55106637
25	200001	Cemerlang Publications Sdn Bhd	Mr Tan Lin Chai	03-89417748	03-89417750
26	198912	Cerdik Publications Sdn Bhd	Pn Rozida bt Ismail	03-56379044	03-56379043
27	200706	Cert Publications Sdn. Bhd.	En. Ahmad Sodkin B. Kasimin	03-41081439	03-41061549
28	200717	Children World Enterprise	Mr Henry Chan	03-4295 1811	03-4296 7911
29	200716	City Megazone	En Navutha Marican bin Habeeb Marican	07-554 0950	07-557 0950
30	198801	Creative Enterprise Sdn Bhd	En Taha Abdillah Hasrat	03-22824970	03-22824967
31	200004	Crescent News (K.L) Sdn Bhd	En Ahamed Kabeer	03-61842448	03-61842380
32	200505	D.N. Dynamic Sdn Bhd	En Abdul Hamid Bin Tik	603-92835135	603-92825135
33	198711	Darulfikir Sdn Bhd	Pn. Hj. Rahmah Bt Ahmad	03-26981636	03-26928757
34	198513	Dewan Bahasa dan Pustaka	Pengarah Penerbitan	03-21482220	03-21449614
35	200708	E-Media Publication Sdn Bhd	En Ishak Hamzah	03-9171 7117	03-9171 7112
36	200415	Early Learner Publications Sdn Bhd	En Hartharan	03-61883181	03-61884181
37	200206	Edaran Kemaajuan (M) Sdn Bhd	Eh Farhah Abdullah	03-40415346	03-40422680
38	198816	Eddiplex Sdn Bhd	Mr Steven Khoo	03-56329408	03-56379286
39	200723	Edusystem Sdn Bhd	Mohamad Sobri Jaafar	03-61379220	03-61388092
40	200204	Eliteguh Industries Sdn Bhd	Ms Sarah Hoe	03-91308931	03-91308934

No	Member No	Company Name	Name	Phone	Fax
41	200208	Era Visi Publication Sdn Bhd	En Muhammad Syah Irwan Hassan	603-91731916	603-91733510
42	200709	Exact Publisher Sdn Bhd	Mr Alvin Foo Fook Hing	03-6250 3396	03-6258 8011
43	200721	Fajar Pakeer Sdn Bhd	Haji Pakeer Mohamed	03-62581194	03-62581196
44	200110	Fajar Ulung Sdn Bhd	En Hisham El-zayyadi	03-40219023	03-40219029
45	198909	Falcon Press Sdn Bhd	Mr Johan Nicholson	03-77818128	03-77818128
46	200205	Fargoes Books Sdn Bhd	En Ershad Ahmad	03-4042 4163	03-4042 2680
47	198901	Flo Enterprise Sdn Bhd	Mr Fan Sin Quang	03-77833118	03-77831066
48	200409	Future Text Publications Sdn Bhd	Puan Roslenna Saad	03-80251351	03-80251341
49	200803	Galeri Ilmu Sdn Bhd	En Mohd Yusri bin Mohd Yusof	03-77260772	03-77271796
50	200408	Gapura Cita Sdn Bhd	En Mohd Halil Mohd Sebari	03-56326241	03-78805167
51	200307	Gemilang Publishing Sdn Bhd	Mr. Koh Yok Hwa	03-62503396	03-62588011
52	200610	Goal Intelligent Publishing Sdn Bhd	En. Syed Salim bin Mohamed Yoosuff	04-5307877	04-5399936
53	198210	Golden Books Centre Sdn Bhd	Hj. Dr. Syed Ibrahim	03-77273890	03-77273884
54	198303	Grolier (Malaysia) Sdn Bhd	Mr C L Khong	03-26881688	03-20705708
55	200102	Heng Hui Enterprise Sdn Bhd	Mr Henry Leung Yih Shyng	05-2532113	05-2538113
56	198807	Hup Lick Publishing (M) Sdn Bhd	Mr. Lee Nai Khang	03-62589471	03-62587795
57	200203	Hypersurf Corporation Sdn Bhd	Ms Esther Hoe	03-91734250	03-91726728
58	198209	IBS Buku Sdn Bhd	En M.T Balan	03-79579282	03-79576026
59	200605	Impiana Publications & Dist. Sdn Bhd	Mr Desmond T.H Chee	03-77703333	03-77701111
60	200306	Info-Didik Sdn Bhd	Mr William Tong	03-61576666	03-61572811
61	200410	Integrated Commerce Sdn Bhd	En Kamaruzaman bin Asri	03-87378022	03-87376022
62	198507	International Law Book Services	Hj. Dr Syed Ibrahim	03-77274121	03-77273884
63	200106	Jade Green Publications Sdn Bhd	Mr Stan Lai	603-91001877	603-91001369
64	200722	Jemari Seni Publishing	Pn Noor Suraya Bt Adnan Sallehudin	016-4194380	03-89221467
65	200502	Junior Pages Publication	Mr Benny Yeo	03-77819662	03-77819682
66	200301	K’ Publishing Sdn Bhd	Pn Reeza Abd Rahman	03-56376775	03-56374775
67	200108	Karisma Publications Sdn Bhd	Mr Peter Paul	03-55114748	03-55114746
68	200719	Karnadya Solution Sdn Bhd	En Faiz Al Shahab	03-89256582	03-59252709
69	200807	Kechara Media & Publications Sdn Bhd	Mr Joseph Chan	03-77221967	03-77221938
70	200414	Kelab Pengucapan Awam Malaysia	Mr Yu Wei Nee	03-79806787	03-79806737
71	200308	Kenanga Permai Sdn Bhd	En Hibsurrahman	03-79564127	03-79581943
72	199602	Kiddibird Sdn Bhd	En Abdul Aziz Abdul Kadir	03-61841261	03-61842268
73	199402	Kohwai & Young Publications (M) S/B	Mr Young Poh Loon	03-77851191	03-77851192
74	198301	Kompas Publishing Sdn Bhd	Mr Khoo Hock See	03-56218913	03-56217968
75	200207	Kualiti Books Sdn Bhd	Mr Yeo Chin Hean	03-77819662	03-77819682
76	200614	Kumpulan Karangraf Sdn Bhd	Puan Firdaus Dato' Hussamuddin	03-51013833	03-55110231
77	199007	Kuo Liang Sdn Bhd	Mr Liu Chun Teak	05-2547333	05-2531800
78	200801	Mahir Holdings Sdn Bhd	Zainora Binti Muhamad	03-56379250	03-56379255
79	200107	Makmur Educational Supplies Sdn Bhd	Mr Guan Swee Leong	03-62720094	03-62731880
80	197310	Malaya Books Suppliers Co. Sdn Bhd	Mr Tan Ah Chye	04-8284430	04-8288121

No	Member No	Company Name	Name	Phone	Fax
81	200412	Malaya Publishing & Printing Co. S/B	Mr Yeong Choon Hong	03-79823888	03-79813379
82	198405	Malaysian Book Centre	Mr Y. Sahadevan	03-40415757	03-40440441
83	196905	Marshall Cavendish (M) Sdn Bhd	Mr Vincent Gow	03-51913168	03-51912168
84	200411	Maya Press Sdn Bhd	Mr Kevin Wan	03-61451188	03-61451199
85	200310	McGraw-Hill (M) Sdn Bhd	Mr Philip Tey	03-76276888	03-55693055
86	199703	MDC Publishers Printers Sdn Bhd	Ahmad bin Hussein	03-41086600	03-41081506
87	200604	Media Dreams Sdn Bhd	En Anwar Malik B. Peer Mohamed	03-62501493	03-62501489
88	200416	Mentor Publishing Sdn Bhd	Mr Poh Peng Titt	03-61883266	03-61885266
89	200704	MEP Education Consult Sdn. Bhd.	Hj Sahari Jantan	03-87235827	03-87245189
90	200607	Mika Cemertang Sdn Bhd	Mr Marvin Ooi Peng Lam	03-80233286	03-80232827
91	200111	Mind To Mind (M) Sdn Bhd	Mr G. Seathuramen	03-62736193	03-62736194
92	200613	NPH Group Publishing Sdn Bhd	Dato' Ng Tieh Chuan	03-77811880	03-77821800
93	200402	Multi-Educational Book Enterprise	Mr P.R. Mohan	03-56362568	03-56360825
94	199005	Nan Yang Publishers	Mr Liu Chun Yee	05-2547333	05-2531800
95	200710	Navision (M) Sdn Bhd	Mr Tay Seok Lee	03-8941 5636	03-8941 5704
96	200806	NB Kara Sdn Bhd	Mr Seyit Kasra	03-87364025	03-87364020
97	200707	Nur-Ilmu Sdn. Bhd.	Mr. Andy Ley	03-61575683	03-61576091
98	200302	Odonata Publishing Sdn Bhd	Mr Loh Chong Yong	03-91011179	03-91017991
99	197004	Oxford Fajar Sdn Bhd	Mr Loke Fook Yoon	03-56294000	03-56294005
100	197302	Pan Malayan Publishing Co. Sdn Bhd	Dr. Tan Tat Chin	03-92218377	03-92214333
101	196901	Pearson Malaysia Sdn Bhd	Mr Lau Pak Sing	03-77820466	03-77818005
102	200718	Pekan Ilmu Publications Sdn Bhd	En Abdul Halim Pekan	03-42801109	03-42954409
103	198407	Pelanduk Publications (M) Sdn Bhd	Mr Jackson Tan	03-56386885	03-56386575
104	200103	Penerbit Mega Setia Emas Sdn Bhd	Mr Andy Ley	03-61578201	03-61576091
105	200508	Penerbit Minda Didik Sdn Bhd	Mr Lee Kok Hoong	03-78031362	03-78061728
106	198203	Penerbit Pan Earth Sdn Bhd	Mr Richard Lim	603-61421008	603-61421007
107	200104	Penerbit Pinang Sdn Bhd	Fabian Looi	03-56377846	03-56377826
108	198702	Penerbit Prisma Sdn Bhd	Mr Wong Peng Khuen	03-56380541	03-56347256
109	198302	Penerbit Universiti Kebangsaan Malaysia	Pn Faizah Ahmad	03-89253485	03-89254575
110	196906	Penerbit Universiti Malaya	Tuan Haji Abdul Manaf bin Saad	03-79574361	03-79574473
111	199802	Penerbit Universiti Putra Malaysia	Puan Kamariah Mohd. Saidin	03-89468854	03-89416172
112	199101	Penerbit Universiti Teknologi Malaysia	Prof Dr Ahmad Zaki bin Abu Bakar	07-5218177	07-5218174
113	200306	Penerbit Wawasan Didik	Mr Yee It Long	03-62726287	03-62725287
114	200401	Penerbitan Bangi Sdn Bhd	Mr Tan Chee Chong	03-89252988	03-89265425
115	200202	Penerbitan Budiman Sdn Bhd	Mr Lim Thean Seng	03-90768687	03-90760988
116	198908	Penerbitan Fargoes Sdn Bhd	En Mohamed Haneefan	03-40424163	03-40423640
117	198706	Penerbitan Jaya Bakti Sdn Bhd	Mr Wickrama Suriya	03-62519399	03-62519585
118	200616	Penerbitan Minda Ikhwan	En. Norzihan Bin Ghodzali	016-3313049	03-67331255
119	200109	Penerbitan Nadi Ilmu Sdn Bhd	Mr Sakri Ahmad	03-89415636	03-89415704
120	200105	Penerbitan PCT Sdn Bhd	Mr Gan Kok Seng	03-89458505	03-89458510

No	Member No	Company Name	Name	Phone	Fax
121	198201	Penerbitan Pelangi Sdn Bhd	Mr James Chang	607-3316288	607-3329201
122	199201	Penerbitan Seri Kota	Mr Tan Poh Kheng @ Mohd Amin	03-55137242	03-55111510
123	200407	Penerbitan Seribu Dinar	En Ali Akhbar bin Abdul Kadir	03-40225786	03-40217792
124	200405	Perniagaan Jahabersa	En Jahabar Sathik	07-2351602	07-2351603
125	200701	Persatuan Bagi Orang Buta Malaysia	Ms. Wong Yuet Leng	03-22722677	03-22722676
126	200602	Pluto Publishing Sdn Bhd	Mr Ng Ex Ki	03-78474829	03-78474639
127	197005	Preston Corporation Sdn Bhd	Ms Foong Chui Ling	03-79563734	03-79573607
128	200715	Produksi Nur-Johan Sdn Bhd	Pn Rohalda Md Radzi	05-282 8909	05-282 7078
129	200309	PTS Publications & Distributors Sdn Bhd	En Arief Hakim Sani B. Rahmat	03-61880316	03-61890316
130	197003	Pustaka Antara Sdn Bhd	Haji Mohd Yusuf bin Ibrahim	03-26980044	03-26917997
131	200509	Pustaka Pepada Jaya Sdn Bhd	En. Mohd Shafie Bin Tarison	03-78052790	03-78054790
132	200612	Pustaka Seri Cahaya	Mr. Lee Kim Kee	03-91304998	03-91305998
133	197603	Pustaka Sistem Pelajaran Sdn Bhd	Mr T. Thirughana	03-90747558	03-90747573
134	200727	Pustaka Syuhada	Haji Hamzah Hj Osman	03-40416839	03-40416548
135	198207	Pustaka Yakin Pelajar Sdn Bhd	Mr T. Thirughana	03-90747558	03-90747573
136	200726	Pustaka Yarnien Sdn Bhd	Rosiyah Abdul Latif	03-40244879	03-40216078
137	200005	Rhythm Publishing Co. Sdn Bhd	Mr Faisal Mohd Salleh	03-20937733	03-20944553
138	198814	S. Abdul Majeed & Co.	En Peer Mohamed	03-22832230	03-22825670
139	200006	S.E. Supplies (M) Sdn Bhd	Mr LS Lau	03-51227987	03-51226515
140	200714	Saba Islamic Media Sdn Bhd	Pn Sabariah Abdullah	03-4251 8792	03-4256 5025
141	198102	Sama Publications & Distributors S/B	Mr Peter Cheng	03-79574823	03-79577385
142	198606	Sasbadi Sdn Bhd	Mr Law King Hui	03-61451188	03-61451199
143	200805	Sasmurni Bakti Sdn Bhd	Mr Lee Nai Chuang	03-62589471	03-62587795
144	197301	Syarikat Cultural Supplies Sdn Bhd	Mr Kow Ching Chuan	03-61573158	03-61573957
145	200506	Synergymate Sdn Bhd	En. Nirza Farhan b. Abdul Rahman	03-87235769	03-87235734
146	200501	Tadika Bestari (Asia) Sdn Bhd	Datuk Mahpur bin Baba	03-78802412	03-78802104
147	197203	The Malaya Press Sdn Bhd	Mr Kow Ching Chuan	03-77281833	03-77283833
148	198602	Tropical Press Sdn Bhd	Mr Winston Ee Soon Kee	03-22825138	03-22823526
149	200720	True Wealth Sdn Bhd	Ms Nirmitha Govindaraju	03-78801051	03-78808051
150	200003	Tunas Pelangi Sdn Bhd	Mr James Chang	07-3316288	07-3329201
151	200609	UMA Publications	Mr Wilfred Suresh Cumar	03-40411617	03-40440441
152	200603	Unik Didik Sdn Bhd	Mr Ng Wei Siong	03-90759039	03-90749198
153	199008	United Publishing House (M) Sdn Bhd	Mr Wong Chee Kheong	03-89430631	03-89436909
154	200601	UPA Press Sdn Bhd	Mr William Cheng Kam Seng	03-79823888	03-79813379
155	198504	UPENA (University Publication Centre)	Prof Madya Hamidah Junid	03-55442137	03-55442131
156	199702	Utusan Publications & Distributors S/B	Cik Fatima Marikah Abd Latif	03-92856577	03-92856341
157	200113	Venton Publishing (M) Sdn Bhd	En Jahubar Ali	03-61857957	03-61874357
158	199902	Vital Star Sdn Bhd	Mr Isaac Cheng	03-61421008	03-61421007
159	200403	Y.G.M.B. Haruman Jiwa Sdn Bhd	Mr Liu Hann Wen	03-79822477	03-79809386
160	200702	Yayasan Dakwah Islamiah Malaysia	Pn. Zailah Bahari	03-40443077	03-40445077



Persatuan Penerbit Buku Malaysia
Malaysian Book Publishers Association

39, Jalan Nilam 1/2, Subang Square, Subang Hi-Tech Industrial Park, Batu Tiga, 40000 Shah Alam, Selangor Darul Ehsan.
Tel: 03-5637 9250 Fax: 03-5637 9255 E-mail: mabopa@po.jaring.my Website: www.mabopa.com.my

NOTICE OF EXTRAORDINARY GENERAL MEETING

This is to inform you that an Extraordinary General Meeting has been called by the Executive Committee. The purpose of this EGM is to discuss and pass a resolution, if deemed fit, to approve the amendments to the Constitution as proposed by the Executive Committee.

The Extraordinary General Meeting will be held on **Thursday, 15 January 2009, at 9am** at the **Ivory Room 11, Holiday Villa Subang, Subang Jaya, Selangor.**

Honorary Secretary
30 Disember 2008



Persatuan Penerbit Buku Malaysia
Malaysian Book Publishers Association

39, Jalan Nilam 1/2, Subang Square, Subang Hi-Tech Industrial Park, Batu Tiga, 40000 Shah Alam, Selangor Darul Ehsan.
Tel: 03-5637 9250 Fax: 03-5637 9255 E-mail: mabopa@po.jaring.my Website: www.mabopa.com.my

EXTRAODINARY GENERAL MEETING

AGENDA

1. Opening Address
2. Discussion of the amendments to the Constitution
3. Passing resolution to approve the amendments to the Constitution if deemed fit
4. Any Other Business

Honorary Secretary
30 Disember 2008



**MABOPA
PROPOSED
REVISED
CONSTITUTION**

MABOPA PROPOSED REVISED CONSTITUTION

Rules & Constitution of the PERSATUAN PENERBIT BUKU MALAYSIA (MALAYSIAN BOOK PUBLISHERS ASSOCIATION) With Amendments up to 1 April 2007

RULE 1

Name and Place of Business

1. The Association shall be known as the Persatuan Penerbit Buku Malaysia (Malaysian Book Publishers Association).
2. The registered address shall be at 39, Jalan Nilam 1/2, Subang Square, Subang Hi-Tech Industrial Park, Batu Tiga, 40000 Shah Alam, Selangor Darul Ehsan or at such other place as may from time to time be decided on by the Executive Committee. The registered address shall not be changed without the prior approval of the Registrar of Societies.

RULE 2

Aims and Objectives

1. To encourage the widest possible spread of publications.
2. To foster the development of the publishing industry in Malaysia.
3. To promote, preserve and propagate Malaysia's heritage and cultural diversity through publications.
4. To encourage Malaysian authorship.
5. To encourage the improvement of the technical and professional qualifications of members of the Association.
6. To promote and protect by all lawful means the principles of copyright and to defend copyright against all infringements which may restrict the rights of authors and publishers.
7. To promote and protect by all lawful means the mutual interests of the members of the Association.
8. To examine all legislative proposals likely to affect the publishing industry and to support, oppose or secure amendments, as may be expedient.
9. To study and resolve problems related to the publishing industry.

10. To encourage fair trade practices and maintain high standards of workmanship and service in the publishing industry.
11. To cooperate with other associations, organizations and bodies in their effort to promote reading.
12. To purchase, take on lease or rent premises for use of the Association in line with its objectives.

RULE 3

Membership

1. Any body registered in Malaysia and having publishing as its business activity is eligible to apply for membership of the Association.
2. Application for membership shall be made to the Honorary Secretary on prescribed form. The applicant shall comply fully with the terms and conditions for memberships as stated in the prescribed form.
3. Every application for membership shall be proposed and seconded by two members and shall be accompanied with entrance and annual subscription fees. The Honorary Secretary shall, at the immediate forthcoming Executive Committee meeting, submit the application for approval. The decision of the Executive Committee shall be final.
4. The Executive Committee may invite any Association, Corporation, Institution or Person to become an Honorary Member of the Association. Such membership may be revoked by the Executive Committee if deem necessary.

An Honorary Member shall not be eligible to vote in any General Meetings of the Association or stand for election to any of the elected Committees of the Association.

5. A member shall nominate a person to represent him in the Association. Any change to the representation shall be conveyed to the Honorary Secretary in writing.

RULE 4

Entrance Fee, Subscription and other dues

1. The fee payable by any member shall be RM300.00 as Entrance Fee and RM300.00 as Annual Subscription.
2. The annual subscription shall be due for payment on 1st January each year.
3. Any member who fails to pay his annual subscription by 1st March or the date of the Annual General Meeting, whichever is the earlier, shall not be allowed to attend

General Meetings, vote, stand for election, submit nominations for Office-bearers, move motions for discussions and other privileges of membership.

4. Any member whose membership has lapsed can apply for reinstatement on payment of all arrears and the approval for reinstatement is at the discretion of the Executive Committee.
5. Any member whose membership has been terminated or has resigned can reapply for new membership on payment of an Entrance Fee of RM1500 and an annual subscription fee of RM300, and the approval for membership is at the discretion of the Executive Committee.
6. Special subscriptions, levies for particular purposes may be raised from members by resolution of the General Meeting of the Association. If any member fails to pay such subscriptions within such period as may be resolved, the amount due shall be treated in the same way as arrears of yearly subscription.
7. Any member who wishes to resign from the Association shall give two (2) weeks notice in writing to the Honorary Secretary.

RULE 5

General Meeting

1. The management of the Association is vested in a General Meeting of the members. The quorum for a general meeting is one half of the total membership or twice the number of Executive Committee members, whichever is the lesser.
2. Every member is entitled to send a representative to attend the Association's General Meetings.
3. If half an hour after the time appointed for the meeting a quorum is not present the meeting shall be postponed to a date (not exceeding 14 days) to be decided by the Executive Committee, and if a quorum is not present half an hour after the time appointed for the postponed meeting, the members present shall have power to proceed with the business of the day but they shall not have power to alter the Rules and Constitution of the Association.
4. An Annual General Meeting of the Association shall be held not later than 30th April of each year. The business of the Annual General Meeting shall be:
 - a) To receive the Executive Committee's report of the Association for the previous year;
 - b) To receive the Honorary Treasurer's report and the audited accounts of the Association for the previous year;
 - c) To elect an Executive Committee and to appoint auditors;
 - d) To deal with such other matters as may be put before it.
5. A preliminary notice of the Annual General Meeting stating the date, the time and the place and calling for motions for discussion, motions for amendment of the Rules and Constitution and nominations for the election of the Office-bearers shall be sent by the Honorary Secretary to all members not later than 30 days before the date fixed for the meeting.

6. Nominations for the election of Office-bearers and motions for discussion at the meeting must be sent to reach the Honorary Secretary not later than 14 days before the date of the Annual General Meeting. In addition nominations can be called for at the Annual General Meeting itself and elections held according to normally accepted procedures.
7. The Honorary Secretary shall send to all members at least 7 days before the Annual General Meeting an agenda including copies of minutes and reports, motions and nominations for the election of Office-bearers, together with the audited accounts of the Association for the previous year.
8. An Extraordinary General Meeting of the Association shall be convened by the Executive Committee:
 - a) Whenever the Executive Committee deems it desirable, or
 - b) At the joint request in writing of not less than 2/3 of the membership, stating the objectives and reasons for such meeting.
9. An Extraordinary General Meeting requisitioned by members shall be convened at a date within thirty days of the receipt of such requisition.
10. Notice and agenda for an Extraordinary General Meeting shall be forwarded by the Honorary Secretary to all members at least fifteen days before the date fixed for the meeting.
11. Paragraphs (1) and (2) of this rule regarding the quorum and the postponement of the Annual General Meeting shall apply also to an Extraordinary General Meeting, but with the proviso that if no quorum is present after half an hour for the time appointed for a postponed Extraordinary General Meeting the meeting shall be cancelled, and no Extraordinary General Meeting shall be requisitioned for the same purpose until after the lapse of at least six months from the date thereof.
12. The Honorary Secretary shall forward to all members a copy of the draft minutes of each Annual and Extraordinary General Meeting within 60 days after its conclusion.

RULE 6

Executive Committee

1. An Executive Committee consisting of 13 persons shall be elected at a General Meeting once in every two years. Its term automatically expires on the day of the next election. They are:

A President
 A Deputy President
 2 Vice-Presidents
 An Honorary Secretary
 An Honorary Treasurer, and
 7 Ordinary Committee Members

-10
 1/15
 proposed a
 revised constitution

The office-bearers of the Association and every officer performing executive functions shall be Malaysian citizens.

2. Nominations for elections shall be proposed and seconded and election be held by a simple majority vote of the members at the General Meeting. Executive Committee members shall be eligible for re-election.
 3. The function of the Executive Committee is to organize and to supervise the activities of the Association and to make decisions on matters affecting its running within the general policy laid down by the general wishes of the General Meeting without prior reference to it and shall always remain subordinate to the General Meeting. It shall furnish a report to each Annual General Meeting on its activities during the previous year.
 4. The Executive Committee shall meet at least once every three months and 14 days notice for such meetings shall be given to its members. The President acting alone or not less than three of its members acting together may call for a meeting of the Executive Committee to be held at any time provided at least 7 days notice is given. At least one-half of the Executive Committee members must be present to constitute a quorum.
 5. Motions put forward at Executive Committee meetings shall be passed by a simple majority of the Executive Committee members present.
 6. Where any urgent motion requiring the approval of the Executive Committee arises and it is not possible to convene a meeting, the Honorary Secretary may obtain such approval by means of a Circular Letter. The following conditions must be fulfilled before a decision of the Executive Committee is deemed to have been obtained.
 - a) The motion must be clearly set out in the circular and forwarded to all members of the Executive Committee.
 - b) At least one-half of the members of the Executive Committee must indicate whether they are in favour or against the motion; and
 - c) The decision must be by a majority vote.
- Any decision obtained by way of a Circular Letter shall be reported by the Honorary Secretary at the next Executive Committee meeting and be recorded in the minutes thereof.
7. Any member of the Executive Committee who fails to attend three consecutive meetings of the Executive Committee without satisfactory explanation in writing shall be deemed to have resigned from the Executive Committee.
 8. In the event of the death or resignation of a member of the Executive Committee the candidate who received the next highest number of votes at the previous election for the post affected shall be invited to fill the vacancy. If there is no such candidate or if such a candidate declines to accept office, the Executive Committee shall have the power to co-opt any other member of the Association to fill the vacancy until the next Annual General Meeting.
 9. The Executive Committee may appoint officers for the Association as it deems necessary.

10. Between Annual General Meetings the Executive Committee shall interpret the rules of the Association and, when necessary, determine any point on which the rules are silent.
11. Except where they are contrary to or inconsistent with the policy previously laid down by the General Meeting the decisions of the Executive Committee shall be binding on all members of the Association unless and until countermanded by a resolution of the General Meeting.

RULE 7

Duties of Office-bearers

1. The President shall during his term of office preside at all general meetings and meetings of the Executive Committee and shall be responsible for the proper conduct of all such meetings. He shall sign the minutes of each meeting at the time they are approved. He shall, as per the financial provisions of the constitution, sign cheques on behalf of the Association.
2. The Deputy President shall deputise for the President during the latter's absence.
3. The Honorary Secretary shall conduct the business of the Association in accordance with the rules, and shall carry out the instructions of the General Meeting and of the Executive Committee. He shall be responsible for conducting all correspondence and keeping all books, documents and papers except the accounts and financial records. He shall attend meetings and record the proceedings. In conjunction with the President, Deputy President and Honorary Treasurer, he shall sign cheques on behalf of the Association.
4. The Honorary Treasurer shall be responsible for keeping records of all accounts and financial transactions of the Association. He shall also sign cheques on behalf of the Association.
5. The Ordinary Committee Members shall assist the Office-bearers in carrying out their duties.
6. The Vice-Presidents shall assist the President and the Deputy President in all operational matters regarding the Association.

RULE 8

Financial Provisions

1. Subject to the following provision in this rule, the funds of the Association may be expended for any purpose necessary for the carrying out of the objectivess, including the expenses of its administration, the payment of salaries, allowances and expenses to its Office-bearers and officers, and the audit of its accounts, but they shall on no account be used to pay the fine of any members who may be convicted in a court of law.

2. The Honorary Treasurer may hold a petty cash advance not exceeding RM1000.00 at any one time. All money in excess of this sum shall within 3 days of receipt be deposited in a bank approved by the Executive Committee. The Bank Account shall be in the name of the Association.

All cheques or withdrawal notices on the Association's account shall be signed jointly by any three (3) of the following: the President, the Deputy President, the Honorary Secretary and the Honorary Treasurer.

3. No expenditure exceeding RM500.00 at any one time shall be incurred without the prior sanction of the Executive Committee, and no expenditure exceeding RM1,000.00 in any one month shall be incurred without the prior sanction of the Executive Committee. Expenditure less than RM500.00 may be approved jointly by the President and the Honorary Secretary.
4. As soon as possible after the end of each financial year, a statement of receipts and payments and a balance sheet for the year shall be prepared and audited by the Auditor or Auditors appointed under Rule 9. The audited accounts shall be submitted for the approval of the next Annual General Meeting, and copies shall be made available at the registered place of business of the Association for the perusal of members.
5. The financial year of the Association commences on 1st January and ends on 31st December.

RULE 9

Audit

1. Two (2) persons, who shall not be Office-bearers of the Association, shall be appointed by the Annual General Meeting as Internal Auditors.
2. The Annual General Meeting shall appoint as paid auditor a qualified accountant or firm of accountants who shall not be a member of the Association. The Auditor thus appointed shall hold his appointment until he resigns or until his appointment is otherwise terminated by the General Meeting.

The Auditors shall be required to audit the accounts of the Association for the year, and to prepare a report or certificate for the Annual General Meeting. They may also be required by the Executive Committee to audit the accounts of the Association for any period within their tenure of office at any date, and to make a report to the Executive Committee.

RULE 10

Property

1. The moveable property of the Association shall be vested for the time being in the Executive Committee of the Association. The immovable property of the Association shall be registered in the name of the Association and all instruments relating to the property shall be executed by the President, the Deputy President, the Honorary

Secretary and the Honorary Treasurer for the time being of the Association. Their appointment shall be authenticated by a certificate of the Registrar of Societies and sealed with the seal of the Association.

2. The moveable and immovable property of the Association shall not be sold, leased, charged, transferred or dealt with in such manner so as to divest any interest in the property without the prior consent and authority of the General Meeting.

RULE 11

Prohibitions

1. Neither the Association nor its members shall attempt to restrict or in any other manner interfere with the trade or prices or engage in any Trade Union activities as defined in the Trade Union Ordinance 1959.
2. The Association shall not hold any lottery, whether confined to its members or not, in the name of the Association or its Office-bearers or other members of the Executive Committee.

RULE 12

Amendment of Rules

These rules may not be altered or amended except by a resolution supported by 2/3 majority of members present at a General Meeting. Any amendment to the Rules shall be submitted to the Registrar of Societies within 28 days after the decision to make such amendment has been duly passed. Such alterations or amendments shall take effect from the date of their approval by the Registrar of Societies.

RULE 13

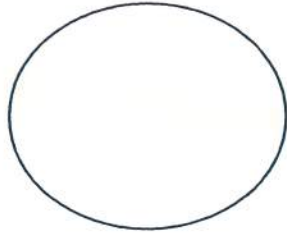
Dissolution

1. The Association may be voluntarily dissolved by a resolution of not less than four-fifths of the total membership present and voting at an Extraordinary General Meeting.
2. In the event of the Association being dissolved as provided above, all debts and liabilities legally incurred on its behalf shall be fully discharged, and the remaining funds shall be disposed of in such manner as may be decided upon by a General Meeting.
3. Notice of dissolution shall be forwarded to the Registrar of Societies within fourteen (14) days after the dissolution.

RULE 14

Logo

1. The logo shall be as shown below in green with the design of an open book within a circle.





**MABOPA
CURRENT
CONSTITUTION**

MABOPA CURRENT CONSTITUTION

Rules & Constitution of the PERSATUAN PENERBIT BUKU MALAYSIA (MALAYSIAN BOOK PUBLISHERS ASSOCIATION) With Amendments up to 1 April 2007

RULE 1

Name and Place of Business

1. The Association shall be known as the Persatuan Penerbit Buku Malaysia (Malaysian Book Publishers Association).
2. The registered address shall be at 39, Jalan Nilam 1/2, Subang Square, Subang Hi-Tech Industrial Park, Batu Tiga, 40000 Shah Alam, Selangor Darul Ehsan or at such other place as may from time to time be decided on by the Executive Committee. The registered address shall not be changed without the prior approval of the Registrar of Societies.

RULE 2

Aims and Objects

1. To encourage the widest possible spread of printed books.
2. To foster the development of the publishing trade in Malaysia.
3. To foster national consciousness through the publishing industry.
4. To encourage Malaysian authorship.
5. To encourage the improvement of the technical and professional qualifications of members of the Association.
6. To promote and protect by all lawful means the interests of the members of the Association.
7. To examine all legislative proposals likely to affect Publishers and the Book Trade, and to take such measures in support thereof, in opposition thereto, or to secure amendments thereto, as may be expedient.
8. To study and resolve all problems related to publishing.
9. To encourage fair trade practices and maintain high standards of workmanship and service in the business.
10. To cooperate with other associations representing allied businesses and with organizations of an educational or cultural nature to inculcate good reading habits.

11. To purchase, take on lease, rent, acquire, and own property for use of the Association in line with its objects.

RULE 3

Membership

1. Any Corporation registered in Malaysia as a Publisher is eligible to apply for membership of the Association.
2. Application for membership shall be made to the Honorary Secretary on prescribed forms.
3. The Executive Committee may invite any Association, Corporation, Institution or Person to become an Honorary Member of the Association. Such membership is renewable annually.
4. An Honorary Member shall not be eligible to vote in any Annual or Extraordinary General Meeting of the Association or stand for election to any of the elected Committees of the Association.
5. Every Corporation is entitled to send a representative to attend its general meetings.
6. Every application for membership shall be proposed and seconded by two existing members and shall be accompanied with entrance and annual subscription fees. The Honorary Secretary shall, at the first convenient opportunity, submit it to the Executive Committee for approval. The decision of the Executive Committee shall be final.
7. Every applicant whose application has been approved as aforesaid shall be entitled to all privileges of membership.

RULE 4

Entrance Fee, Subscription and other dues

1. The fee payable by any member shall be RM300.00 as Entrance Fee and RM300.00 as Annual Subscription.
2. The yearly subscription shall be payable to the Honorary Treasurer on 1st January each year.
3. Any member who fails to pay his subscription by 1st March or the date of the Annual General Meeting, whichever is the earlier, shall be denied the privileges of membership.
4. Any person who has allowed his membership to lapse through arrears can re-apply for membership on payment of all arrears and at the discretion of the Executive Committee a new entrance fee.

5. Special subscriptions, levies for particular purposes may be raised from members by resolution of the General Meeting of the Association. If any member fails to pay such subscriptions within such period as may be resolved, the amount due shall be treated in the same way as arrears of yearly subscription.
6. Any member who wishes to resign from the Association shall give two (2) weeks notice in writing to the Honorary Secretary.

RULE 5

General Meeting

1. The Management of the Association is vested in a General Meeting of the members. At least one half of the total membership of the Association or twice the committee members, whichever is the lesser, must be present at a General Meeting for its proceedings to be valid and to constitute a quorum.
2. If half an hour after the time appointed for the meeting a quorum is not present the meeting shall be postponed to a date (not exceeding 14 days) to be decided by the Executive Committee, and if a quorum is not present half an hour after the time appointed for the postponed meeting, the members present shall have power to proceed with the business of the day but they shall not have power to alter the Rules and Constitution of the Association.
3. An Annual General Meeting of the Association shall be held not later than 30th April of each year. The business of the Annual General Meeting shall be:
 - a) To receive the Executive Committee's report of the Association for the previous year;
 - b) To receive the Honorary Treasurer's report and the audited accounts of the Association for the previous year;
 - c) To elect an Executive Committee and to appoint auditors for the ensuing year;
 - d) To deal with such other matters as may be put before it.
4. A preliminary notice of the Annual General Meeting stating the date, the time and the place and calling for motions for discussion, motions for amendment of the Rules and Constitution and nominations for the election of the Executive Committee shall be sent by the Honorary Secretary to all members not later than 30 days before the date fixed for the meeting.
5. Nominations for the election of officers and motions for discussion at the meeting must be sent to reach the Honorary Secretary not later than 14 days before the date of the Annual General Meeting. In addition nominations can be called for at the Annual General Meeting itself and elections held according to normally accepted procedures.
6. The Honorary Secretary shall send to all members at least 7 days before the Annual General Meeting an agenda including copies of minutes and reports, motions and nominations for the election of officers, together with the audited accounts of the Association for the previous year.
7. An Extraordinary General Meeting of the Association shall be convened by the Executive Committee:

- a) Whenever the Executive Committee deems it desirable, or
 - b) At the joint request in writing of not less than 2/3 or the membership, stating the objects and reasons for such meeting.
-
- 8. An Extraordinary General Meeting requisitioned by members shall be convened at a date within thirty days of the receipt of such requisition.
 - 9. Notice and agenda for an Extraordinary General Meeting shall be forwarded by the Honorary Secretary to all members at least fifteen days before the date fixed for the meeting.
 - 10. Paragraphs (1) and (2) of this rule regarding the quorum and the postponement of the Annual General Meeting shall apply also to an Extraordinary General Meeting, but with the proviso that if no quorum is present after half an hour for the time appointed for a postponed Extraordinary General Meeting the meeting shall be cancelled, and no Extraordinary General Meeting shall be requisitioned for the same purpose until after the lapse of at least six months from the date thereof.
 - 11. The Honorary Secretary shall forward to all members a copy of the draft minutes of each Annual and Extraordinary General Meeting within 60 days after its conclusion.

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- 1. An Executive Committee consisting of 13 persons shall be elected at a General Meeting once in every two years. Its term automatically expires on the day of election. They are:

- A President
- A Deputy President
- 2 Vice-Presidents
- An Honorary Secretary
- An Honorary Treasurer, and
- 7 Ordinary Committee Members

The office-bearers of the Association and every officer performing executive functions shall be Malaysian citizens.

- 2. Nominations for elections shall be proposed and seconded and election be held by a simple majority vote of the members at the General Meeting. Executive Committee members shall be eligible for re-election.
- 3. The function of the Executive Committee is to organize and to supervise the activities of the Association and to make decisions on matters affecting its running within the general policy laid down by the general wishes of the general meeting without prior reference to it and shall always remain subordinate to the general meeting. It shall furnish a report to each Annual General Meeting on its activities during the previous year.
- 4. The Executive Committee shall meet at least once every three months and 14 days notice of each meeting shall be given to members. The President acting alone or not less than three of its members acting together may call for a meeting of the Executive

Committee to be held at any time provided at least 7 days notice is given. At least one-half of the Executive Committee members must be present to constitute a quorum.

- 4a. Motions put forward at Executive Committee Meetings shall be passed by a simple majority of the Committee Members present.
5. Where any urgent matter requiring the approval of the Executive Committee arises and it is not possible to convene a meeting, the Honorary Secretary may obtain such approval by means of a Circular Letter. The following conditions must be fulfilled before a decision of the Executive Committee is deemed to have been obtained.
 - a) The issue must be clearly set out in the circular and forwarded to all members of the Executive Committee.
 - b) At least one-half of the members of the Executive Committee must indicate whether they are in favour or against the proposal; and
 - c) The decision must be by a majority vote.

Any decision obtained by a circular letter shall be reported by the Honorary Secretary to the next Executive Committee meeting and recorded in the minutes thereof.

6. Any member of the Executive Committee who fails to attend three consecutive meetings of the Executive Committee without satisfactory explanation in writing shall be deemed to have resigned from the Executive Committee.
7. In the event of the death or resignation of a member of the Executive Committee the candidate who received the next highest number of votes at the previous election for the post affected shall be invited to fill the vacancy. If there is no such candidate or if such a candidate declines to accept office, the Executive Committee shall have the power to co-opt any other member of the Association to fill the vacancy until the next Annual General Meeting.
8. The Executive Committee shall give instructions to the Secretary and other officers for the conduct or the affairs of the Association. It may appoint such organizers and such staff as it deems necessary. It may suspend or dismiss any organizer or member of the staff for neglect of duty, dishonesty, incompetence, refusal to carry out the decisions of the Executive Committee, or for any other reason which it deems good and sufficient in the interest of the Association.
9. Between Annual General Meetings the Executive Committee shall interpret the rules of the Association and, when necessary, determine any point on which the rules are silent.
10. Except where they are contrary to or inconsistent with the policy previously laid down by the General Meeting the decisions of the Executive Committee shall be binding on all members of the Association unless and until countermanded by a resolution of the General Meeting.

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Duties of Office-bearers

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meetings. He shall sign the minutes of each meeting at the time they are approved. He shall, as per the financial provisions of the constitution, sign cheques on behalf of the Association.

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4. The Honorary Treasurer shall be responsible for keeping records of all accounts and financial transactions of the Association. He shall also sign cheques on behalf of the Association.
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3. All cheques or withdrawal notices on the Association's account shall be signed jointly by any three (3) of the following. The Honorary Treasurer, The President, The Deputy President and The Honorary Secretary.
4. No expenditure exceeding RM500.00 at any one time shall be incurred without the prior sanction of the Executive Committee, and no expenditure exceeding RM1,000.00 in any one month shall be incurred without the prior sanction of the Executive Committee. Expenditure less than RM500.00 may be approved jointly by the President and the Honorary Secretary.

5. As soon as possible after the end of each financial year, a statement of receipts and payments and a balance sheet for the year shall be prepared and audited by the Auditor or Auditors appointed under Rule 9. The audited accounts shall be submitted for the approval of the next Annual General Meeting, and copies shall be made available at the registered place of business of the Association for the perusal of members.
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RULE 10

Property

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2. The moveable and immovable property of the Association shall not be sold, leased, charged, transferred or dealt with in such manner so as to divest any interest in the property without the prior consent and authority of the General Meeting.

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Prohibitions

1. Neither the Association nor its members shall attempt to restrict or in any other manner interfere with the trade or prices or engage in any Trade Union activities as defined in the Trade Union Ordinance 1959.

2. The Association shall not hold any lottery, whether confined to its members or not, in the name of the Association or its office-bearers, Committee or member.

RULE 12

Amendment of Rules

These rules may not be altered or amended except by a resolution supported by 2/3 majority of members present at a general meeting. Any amendment to the Rules shall be submitted to the Registrar of Societies within 28 days after the decision to make such amendment has been duly passed. Such alterations or amendments shall take effect from the date of their approval by the Registrar of Societies.

RULE 13

Dissolution

1. The Association may be voluntarily dissolved by a resolution of not less than four-fifths of the total membership present and voting at an Extraordinary General Meeting.
2. In the event of the Association being dissolved as provided above, all debts and liabilities legally incurred on its behalf shall be fully discharged, and the remaining funds shall be disposed of in such manner as may be decided upon by a general meeting.
3. Notice of dissolution shall be forwarded to the Registrar of Societies within fourteen (14) days after the dissolution.

RULE 14

Logo

1. The logo shall be as shown below in green with the design of an open book within a circle.

